



## KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> ST.  
KENMORE, WA 98028

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### MINUTES

October 29, 2011

### SPECIAL MEETING BOARD OF COMMISSIONERS

#### I. OPENING OF MEETING

The October 29, 2011, special meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181<sup>st</sup> Street, Kenmore, King County, Washington. The Chair, Carolyn Armanini called the meeting to order at 1713 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Kae Peterson and Dave Maehren. Also present were Fire Chief Tom Weathers and Deputy Chief Jim Torpin, together with Secretary Andrea McDaniel and Legal Counsel Kinnon Williams. Commissioner Ellis was absent from the meeting.

#### II. INFORMATION ITEMS

##### A. Strategic Plan Scope

Chief Weathers provided an overview of the changes made to the updated draft strategic plan. A discussion ensued. Following the discussion it was unanimously decided that the Chief would incorporate the suggested changes to the strategic plan scope and send it out to the Board prior to the next regularly scheduled meeting.

Assignment: Chief Weathers will update the strategic plan scope and send it out to the Board prior to the next regularly scheduled meeting.

### III. CONSENT CALENDAR

#### Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Peterson, seconded by Commissioner Gehrke, the consent calendar was unanimously approved. The consent calendar consisted of General Fund Vouchers 09071 through 09094 (\$54,726.39), 09095 (\$5,922.97), Capital Fund Vouchers 09016 through 09025 (\$116,924.66), EFT 9/30/11 (IRS) totaling \$ 54,960.00, EFT 9/30/11 (Charles Schwab) totaling \$ 11,177.52, EFT 9/30/11 (DRS) totaling \$ 52,295.08, EFT 9/30/11 (Payroll) totaling \$290,701.74.

The Board then moved into a recess from 1725 hours until 1730 hours. Following the recess the Board moved into executive session.

### IV. EXECUTIVE SESSION

At 1730 hours the Board moved into Executive Session to discuss personnel with legal counsel pursuant to RCW 42.30.140 (b) until 1800 hours. Chief Weathers, Deputy Chief Torpin and Secretary McDaniel were excused from the executive session. At 1800 hours the Board returned to Regular Session.

#### ADJORNMENT

The meeting was adjourned at 1800 hours.

#### NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for October 4, 2011.

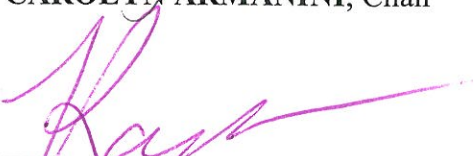
Attachments


Agenda

Warrants of King County Fire District No. 16

#### BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
CAROLYN ARMANINI, Chair

  
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KAE PETERSON, Member



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**DON ELLIS, Member**



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**RON GEHRKE, Member**



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**DAVE MAEHREN, Member**

**ATTEST**



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**ANDREA McDANIEL, Secretary**

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners October 18, 2011