



KING COUNTY FIRE PROTECTION DISTRICT NO. 16
18030-73RD AVENUE N.E.
KENMORE, WA 98028

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EMERGENCY 9-1-1

MINUTES

December 7, 2010

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The December 7, 2010 meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 18030 73rd Avenue N.E., Kenmore, King County, Washington. The Chair, Don Ellis called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Dave Maehren, Kae Peterson and Carolyn Armanini. Also present were Fire Chief Tom Weathers, Deputy Chief Jim Torpin, Battalion Chief Mike Jones and Lieutenant Eric Magnuson, together with Secretary Andrea McDaniel and Legal Counsel Kinnon Williams.

II. CALL FOR ADDITIONS

2.1 Addition

None.

III. INFORMATION ITEMS

3.1 New Station Construction Project

Commissioner Gehrke provided an overview of the recent activity on the construction project. There was a brief discussion regarding the bay floors. Commissioner Gehrke provided a brief overview of the three recent change order proposals. Commissioner Peterson reported that the building committee will now meet every other week and that all tours have been suspended. Chief Weathers will send out the building committee meeting minutes tomorrow.

3.2 2011 Budget

Commissioner Ellis reported that he reviewed the 2011 budget and inquired on when the Board wants to start taking actions to make more cuts in anticipation of the upcoming years' fiscal challenges. A discussion ensued.

Commissioner Gehrke indicated that he has questions on the 2011 budget. Commissioner Gehrke would like to have a meeting with the Board and Administration to discuss the 2011 budget and have the opportunity to ask questions. Commissioners Peterson and Maehren also indicated that they would like to have a meeting to discuss the 2011 budget. Following all the discussions it was determined to have a discussion regarding the 2011 budget at a future regularly scheduled meeting.

Chief Weathers indicated that the 2011 budget was created with the direction provided from the Board which was; expenses were not to exceed revenues. Chief Weathers also indicated that he is open to ideas on how the District can be more efficient and that the District is looking at hard economic times over the next few years.

3.3 2009 Standard of Coverage Compliance Report

Deputy Chief Torpin provided the Board with a copy of the 2009 Standard of Coverage Compliance Report and went over the report in detail. The 2009 report is not as comprehensive as the previous years, but it does meet all the requirements. Deputy Chief Torpin reviewed the changes that were implemented over the year that helped to improve the response times. A discussion ensued. If the Board has any questions or suggestions on the report they can send them the Deputy Chief Torpin.

IV. ACTION ITEMS

4.1 Amend Legal Counsel 2010 Contract and Approve 2011 Contract

Commissioner Armanini moved to amend the 2010 legal contract as presented. The motion was seconded by Commissioner Peterson. A discussion ensued. Following the discussion the Chair called for a vote on the motion, it passed with a vote of 5 to 0.

Commissioner Armanini moved to approve the 2011 contract for legal counsel. The motion was seconded by Commissioner Peterson. Legal Counsel Kinnon Williams reported that the contract is the same as 2010, with the exception of the maximum amount being increased. A discussion ensued. Following the discussion, Commissioner Maehren moved to hold the approval of the 2011 legal contract until after the executive session. The motion died for a lack of a second.

The Chair then called for a vote on the motion to approve the 2011 legal counsel contact. The motion passed with a vote of 4 to 1, with Commissioner Maehren voting nay.

4.2 Schedule Special Meeting

Finance Specialist Andrea McDaniel requested a special meeting on December 27th, 2010, at 1700 hours to approve the last voucher run of the year. It was unanimously approved to hold a special meeting on December 27th, 2010. Finance Specialist McDaniel will prepare and post the special meeting notice.

Commissioner Armanini motioned to cancel the next regularly scheduled meeting on December 21st, 2010. A discussion ensued. The motion died for a lack of the second.

Assignment: Finance Specialist McDaniel is to prepare and post a special meeting notice for December 27th, 2010, at 1700 hours.

V. FIRE CHIEF'S REORT

The Chief's report was sent to the Board via email.

Commissioner Maehren inquired if the bond paperwork had also been delivered to the County. The Chief reported that all paperwork for the levy, fire benefit charge and bonds had been delivered to the County.

Commissioner Maehren acknowledged the crews on a great job on improving the turnout times.

Commissioner Gehrke inquired on the meeting the Chief had with Northshore Utility district regarding water systems requirements for residential sprinkler systems. Chief Weathers indicated the meeting went well and that the City of Kenmore has established a committee to review and research issues other jurisdictions have encountered.

Commissioner Maehren inquired if the web activity report includes internal hits from District employees. Chief Weathers will inquire with Kirkland IT what is and what is not include in the activity report.

Commissioner Gehrke inquired on why the City of Kenmore had delayed their vote on the residential sprinkler ordinance. Chief Weathers reported that the counsel had received a large amount of information from the Master Builders Association and wanted time to review the information before voting on the issue.

Assignment: Chief Weathers is to inquire with Kirkland IT what is and what is not recorded as a "hit" in the web activity report.

VI. CONSENT CALENDAR

6.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Armanini, seconded by Commissioner Peterson, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of November 16, 2010, General Fund Vouchers 12001 through 12024 (\$46,104.75), 12025 through 12034 (\$11,613.91), Reserve Fund Vouchers 12001 through 12002 (\$1,878.76), Capital Fund Vouchers 12001 through 12007 (\$40,143.67), Wire 11/30/10 (IRS) totaling \$47,232.82, Wire 11/30/10 (Charles Schwab) totaling \$10,824.92, Wire 11/30/10 (DRS) totaling \$49,034.80 and Wire 11/30/10 (Payroll) totaling \$278,561.94.

VII. EXECUTIVE SESSION

At 1755 hours the Board moved into Executive Session to discuss personnel matters, labor negotiations and potential litigation with legal counsel pursuant to RCW 42.30.110(g), RCW 42.30.110 (i) and RCW 42.30.140 until 1810 hours. At 1810 hours the Board extended the executive session until 1820 hours. At 1820 hours the Board returned to Regular Session.

VIII. ADJORNMENT

The meeting was adjourned at 1820 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for December 21, 2010.

Attachments

Agenda

Fire Chief's Report

Warrants of King County Fire District No. 16

2009 Standard of Coverage Compliance Report

BOARD OF COMMISSIONERS



DON ELLIS, Chair



KAE PETERSON, Member


DAVID MAEHREN, Member


RON GEHRKE, Member

CAROLYN ARMANINI, Member

ATTEST


ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners December 21, 2010