



KING COUNTY FIRE PROTECTION DISTRICT NO. 16  
18030-73RD AVENUE N.E.  
KENMORE, WA 98028

BUSINESS (425) 486-2784 FAX (425) 483-6598 EMERGENCY 9-1-1

## MINUTES

July 20, 2010

### **REGULAR MEETING BOARD OF COMMISSIONERS**

#### **I. OPENING OF MEETING**

The July 20, 2010 meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 18030 73rd Avenue N.E., Kenmore, King County, Washington. The Chair, Don Ellis called the meeting to order at 1703 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Dave Maehren, Kae Peterson and Carolyn Armanini. Also present were, Fire Chief Tom Weathers, Deputy Chief Jim Torpin, Lieutenants Eric Magnuson, Firefighter Jeremiah Ingersoll, together with Secretary Andrea McDaniel and Legal Counsel Kinnon Williams. Alex Harmatta from Harmatta Construction was also present.

#### **II. CALL FOR ADDITIONS**

##### **2.1 Addition**

Commissioner Maehren requested a discussion regarding the disposition/use of old Station 51 be added to the agenda. A discussion ensued with Legal Counsel Kinnon Williams providing a brief overview of rezoning the property and the timeline for rezoning. The Chair called for a vote to add this item to the agenda for discussion. The vote failed with a vote of 0 to 5. The Chair then called for a vote to add this item to the agenda of the next regularly scheduled meeting. The vote passed with a vote of 3 to 2, Commissioners Peterson and Armanini voting nay.

Following the additions to the agenda Lieutenant Mitch Sauer was recognized by the Chair. LT Sauer indicated he was there as a representative of the Union. LT Sauer inquired if the Board had received the letter from the Union requesting a meeting with the Board. The Chair Don Ellis indicated that the Board had received the letter, but there was not a full Board when it was discussed at the last

meeting. The Chair indicated it would be discussed by the full Board and would have a response by the next regularly scheduled meeting on August 3, 2010.

### III. INFORMATION ITEMS

#### 3.1 PMSI Semi-Annual Report

Chief Weathers reported that both Administration and the Union have continued to have no issues with the service provided by PMSI. Chief Weather's requested that the semi-annual report from labor and management be changed to an annual report that coincides with PMSI's annual report, and that any issues throughout the year will continue to be brought to the Board at that time. Chief Weathers also reported that Lee McGuire has left PMSI and we have a new contact Susan Gosling.

Commissioner Maehren motioned that the semi-annual reports be discontinued and replaced by the annual PMSI report. Any issues that arise throughout the year could be brought to the Board. The motion was seconded by Commissioner Armanini and passed with a vote of 5 to 0.

#### 3.2 New Station Construction Project

Commissioner Peterson reported that the meeting minutes of the owner/architect/contractor (O/A/C) and building committee were sent out via email and that there were no new items to report.

Commissioner Maehren inquired about one of the items listed in the building committee meeting minutes regarding the issues with the O/A/C minutes being skewed or reported improperly. A discussion ensued, with Chief Weathers reporting that the issues are mostly difference of opinions and that the issues are being worked out.

#### 3.3 Solar Panel Vendors

Commissioner Maehren indicated he had contacted two individuals with expertise in the Solar energy area. Both would be willing to make a short presentation to the Board at the August 3<sup>rd</sup> regular meeting. A discussion ensued. Commissioner Armanini suggesting have a neutral party like TCA Architects provide a brief overview of what developments are anticipated in solar technology in the next few years before having vendors or solar advocates making presentations to the Board. Another discussion ensued. Following the discussion Commissioner Ellis motioned to have TCA Architects provided a brief presentation to the Board regarding the pros and cons of solar panels. There was further discussion which ended with the motion failing for a lack of a second. On a 3 to 2 vote, the Board decided to wait until the new Station 51 was constructed before they considered solar panel additions.

### 3.4 Station Security

DC Torpin went over the proposed station security policy in detail. Discussion ensued regarding several potential edits and additions to the policy. DC Torpin indicated he would send out a copy of the draft policy with all changes to the Board via email.

Commissioner Ellis left the meeting at 1800 hours. Vice Chair, Commissioner Gehrke assumed the duties of the Chair.

### 3.5 Commissioner Corner Update

DC Torpin provided an overview of the new SharePoint program and specifically went over the different areas and items found on the Commissioner Corner. A discussion ensued regarding the security settings on the documents and permissions for viewing and editing documents. Following the discussion DC Torpin indicated he would contact Kirkland IT to discuss the possibility of removing some of the security requirements for opening documents.

Assignment: DC Torpin is to email the Board a draft copy of the station security policy.

Assignment: DC Torpin is to contact Kirkland IT to discuss the possibility of removing some of the security settings on opening documents.

## **IV. ACTION ITEMS**

None

## **V. FIRE CHIEF'S REPORT**

### 5.1 Questions/Additions

The Fire Chief's Report was submitted via email.

Commissioner Gehrke inquired on the Chief's meeting with Kenmore Partners. Chief Weathers reported they discussed the possible use of the buildings for training opportunities and issues with graffiti and trash.

Commissioner Gehrke inquired on one of the items listed in the training report about Blind Alley water supply lays and shooting ladders drills. Chief Weathers provided a brief overview of the training.

Commissioner Maehren inquired as to what district property was included in the insurance renewal quote from VFIS. Chief Weathers went over the items covered in the renewal.

## VI. CONSENT CALENDAR

### 6.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Armanini, seconded by Commissioner Peterson, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of July 6, 2010, General Fund Vouchers 07038 through 07061 (\$63,893.64), 07062 through 07071 (\$16,392.61), Reserve Fund Vouchers 07006 through 07009 (\$79,559.42), Capital Fund Vouchers 07004 through 07009 (\$39,562.09), EFT 7/21/10 Transfer from Reserve Fund to HRA Account totaling \$50,000.00.

## VII. EXECUTIVE SESSION

Prior to the executive session Commissioner Maehren motioned to add an executive session regarding labor negotiations. The motion was seconded by Commissioner Gehrke and passed unanimously. At 1820 hours the Board moved into Executive Session to discuss Labor Negotiations, Personnel with legal counsel pursuant to RCW 42.30.140 and RCW 42.30.110(g) until 1835 hours. At 1835 hours the Board returned to Regular Session.

### ADJORNMENT

The meeting was adjourned at 1836 hours.

### NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for August 3, 2010.

### Attachments

Agenda  
Fire Chief's Report  
Warrants of King County Fire District No. 16

**BOARD OF COMMISSIONERS**



---

**DON ELLIS**, Chair

---

**KAE PETERSON**, Member

  
DAVID MAEHREN, Member

  
RON GEHRKE, Member

  
CAROLYN ARMANINI, Member

**ATTEST**

  
ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners August 3, 2010