



KING COUNTY FIRE PROTECTION DISTRICT NO. 16
18030-73RD AVENUE N.E.
KENMORE, WA 98028

BUSINESS (425) 486-2784 FAX (425) 483-6598 EMERGENCY 9-1-1

MINUTES

March 16, 2010

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The March 16, 2010 meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 18030 73rd Avenue N.E., Kenmore, King County, Washington. The Chair, Don Ellis called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Dave Maehren and Kae Peterson. Also present were Fire Chief Tom Weathers, Deputy Chief Jim Torpin, Fire Marshal Jeff LaFlam, Lieutenant Steve Loutsis and Firefighters Ryan Davis and John Burrow, together with Secretary Andrea McDaniel and Legal Counsel Kinnon Williams. Commissioner Armanini was absent.

II. CALL FOR ADDITIONS

2.1 Addition

Commissioner Maehren requested an executive session to discuss labor negotiations. The request was approved.

III. INFORMATION ITEMS

3.1 Finance Division Report

This item was moved to be discussed at the next regularly scheduled meeting on April 6, 2010. Chief Weathers provided the Board a hard copy and electronic copy of the 2009 annual financial report.

3.2 Fire Prevention Division Report

FM LaFlam provided the Board with a quarterly report of the Fire Prevention Division. The following topics were discussed:

- Spring newsletter
- Fire Prevention Invoicing

- Washington Surveying & Rating Bureau – Currently class 4
- Lake Forest Park Town Center water issues
- Open House
- New 2009 Fire Codes

FM LaFlam served as a member on the interview panel for the City of Kenmore's building official position. FM LaFlam reported that the interview panel had selected two applicants for consideration and they are currently reviewing references and hope to have their selection made shortly.

Commissioner Gehrke inquired if the City of Kenmore was moving away from contract workers. FM LaFlam indicated that the City Manager is moving toward having most positions in house.

3.3 New Station Construction Project

Commissioner's Peterson and Gehrke provided an update on the status of the construction project. The Building Committee has requested an updated schedule form Harmatta Construction. Commissioner Gehrke provided the Board with the Building Committee's meeting minutes from March 10, 2010. A discussion ensued.

3.4 Critical Issues – All remaining Policies

This item was moved to be discussed at the next regularly scheduled meeting on April 6, 2010.

3.5 Contract Thresholds and Delegation

Chief Weathers provided a handout to the Board with his recommendations for contract thresholds and delegations. Chief Weathers briefly went over the items listed on the handout. A discussion ensued. The policy committee will compile and present a proposed policy for contract thresholds and delegations at the next regularly scheduled meeting on April 6, 2010.

Assignment: The policy committee is to compile and present a proposed policy for contract thresholds and delegations at the next regularly scheduled meeting on April 6, 2010.

IV. ACTION ITEMS

4.1 Critical Issues – Policy 1600 – 1640

This item was moved to be discussed at the next regularly scheduled meeting on April 6, 2010.

4.2 Protective Clothing Bid Acceptance

DC Torpin provided the Board with a brief history on the replacement schedule for the protective clothing. DC Torpin reported on the bid process, lowest bid, new replacement cycle and additional purchase of helmets. A discussion ensued. Following the discussion DC Torpin recommended that the Board approve the bid from LN Curtis. Commissioner Maehren motioned to accept the low bid from LN Curtis for the replacement of the protective clothing. The motion was seconded by Commissioner Gehrke, and passed with a vote of 4 to 0.

4.3 Joint Purchasing Interlocal Agreement

DC Torpin provided an overview of the interlocal agreement and use of our bid documents with Pierce Manufacturing by King County Fire District No. 2. DC Torpin reported that legal counsel had review the agreement. A discussion ensued. Following the discussion Commissioner Peterson motioned to approve the Chair, Don Ellis to sign the interlocal agreement with King County Fire District No. 2. The motion was seconded by Commissioner Maehren, and passed with a vote of 4 to 0.

V. FIRE CHIEF'S REPORT

5.1 Questions/Additions

The Chief's report was provided to the Board via email.

VI. CONSENT CALENDAR

6.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Peterson, seconded by Commissioner Maehren, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of March 2, 2010, General Fund Vouchers 03048 through 03071 (\$66,752.55), 03072 through 03091 (\$57,247.21), Reserve Fund Vouchers 03005 through 03007 (\$13,875.32), Capital Fund Vouchers 03002 through 03006 (\$113,433.82), Wire 3/18/10 (Harmatta Construction) totaling \$399,671.03.

VII. EXECUTIVE SESSION

At 1750 hours the Board moved into Executive Session to discuss labor negotiations pursuant to RCW 42.30.140 and the disposition of real estate with legal counsel pursuant to 42.30.110 until 1805 hours. At 1805 hours the Board extended the executive session until 1810 hours. At 1810 hours the Board returned to Regular Session.

ADJORNMENT

The meeting was adjourned at 1812 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for April 6, 2010.

Attachments

Agenda

Fire Chief's Report

Warrants of King County Fire District No. 16

Annual Report

Building Committee Notes – March 10, 2010

MEMO – Fire Chief Recommendation for Contract Thresholds

BOARD OF COMMISSIONERS



DON ELLIS, Chair



KAE PETERSON, Member



DAVID MAEHREN, Member



RON GEHRKE, Member



CAROLYN ARMANINI, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners April 6, 2010