



KING COUNTY FIRE PROTECTION DISTRICT NO. 16
18030-73RD AVENUE N.E.
KENMORE, WA 98028

BUSINESS (425) 486-2784 FAX (425) 483-6598 EMERGENCY 9-1-1

MINUTES

January 5, 2010

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The January 5, 2010 meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 18030 73rd Avenue N.E., Kenmore, King County, Washington. The Chair, Don Ellis called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Dave Maehren, Kae Peterson and Carolyn Armanini. Also present were Fire Chief Tom Weathers and Deputy Chief Jim Torpin, together with Secretary Andrea McDaniel and Legal Counsel Kinnon Williams.

II. ELECTION OF OFFICERS/OATH OF OFFICE

Legal Counsel Kinnon Williams read of the Oath of Office for the re-elected Commissioners Gehrke and Maehren.

Following the Oath of Office, the Chair Don Ellis requested nominations for the Chair. Commissioner Gehrke nominated Commissioner Ellis, and the nomination was seconded by Commissioner Maehren. With no other nominations the Chair called for a vote on the nomination of Commissioner Ellis as the Chair, the vote passed with a vote of 5 to 0.

The Chair then called for nominations for Vice-Chair. Commissioner Armanini nominated Commissioner Peterson, and the nomination was seconded by Commissioner Peterson. Commissioner Maehren nominated Commissioner Gehrke, and the nomination was seconded by Commissioner Ellis. The Chair then called for a vote on the nomination of Commissioner Peterson for Vice-Chair. The nomination failed with a vote of 2 to 3, with Commissioners Ellis, Gehrke and Maehren voting nay. The Chair then called for a vote on the nomination of Commissioner Gehrke for Vice-Chair. The nomination passed with a vote of 3 to 2, with Commissioners Peterson and Armanini voting nay.

III. ADDITIONS TO THE AGENDA

Chief Weathers requested the addition of a financial report be added to the agenda. The request was approved and moved to be discussed under Information Items, item 4.3 on the agenda.

IV. INFORMATION ITEMS

4.1 New Station Construction Project

Commissioner Peterson provided the Board with an update on the construction project. The Building Committee meeting notes and Owner/Architect Project Meeting Notes were distributed to the Board. There was a discussion regarding the following items; change orders, requests for information, public art/artist and the posted construction schedule.

4.2 District 16/45 Memorandum

The Chief provided the Board with a memo regarding a possible partnership with District 45. Chief Weathers and Deputy Chief Torpin reported on the two meetings they had with Chief Lambert and Deputy Chief Burke of District 45. A discussion ensued. Following the discussion Chief Weathers requested direction from the Board. The Board indicated that the Chief and Deputy Chief could continue talks with District 45 to see if there would be value for both Districts if a partnership was formed.

4.3 Financial Report

The monthly fund expenses and revenues informational report was provided to the Board. Chief Weathers reported that the monthly construction budget would be presented at the next regularly scheduled meeting, as Mr. Broetje was out of town.

Chief Weathers reported that he inquired with TCA Architects about adding the percentage of completion to the construction project budget. A discussion ensued. Following the discussion it was determined that adding the percentage of completion to the budget would not provide the information requested by Commissioner Maehren.

V. ACTION ITEMS

5.1 Critical Issues – Polices 1400 to 1520 Review

The Board created a policy committee, which consists of Commissioners Armanini and Maehren. All suggested changes to policies 1400 through 1520 should be submitted to Commissioners Maehren and Armanini via email. The

policy committee will compile all suggested changes for review and approval at the next regularly scheduled meeting on January 19.

Assignment: Commissioner's are to email any suggested changes to policies 1400 through 1520 to the policy committee.

Assignment: Policy committee is to compile all suggested changes for policies 1400 through 1520.

VI. FIRE CHIEF'S REPORT

The Fire Chief's report was submitted to the Board via email.

DC Torpin provided the Board with an update on the flood mitigation project at Station 57. DC Torpin reported that project is almost completed and the grant paperwork is being completed.

Commissioner Armanini inquired about the fire watch listed in the Fire Marshal's section of the Chief's Report. Chief Weathers provided a brief overview of a fire watch.

Commissioner Maehren inquired on the post incident review regarding the Holmes Point fire. Chief Weathers reported that an analysis of both Kirkland and Northshore Fire Department actions were reviewed as a learning opportunity.

VII. CONSENT CALENDAR

6.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Maehren, seconded by Commissioner Gehrke, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of December 1, 2009 and December 15, 2009, special meeting minutes of December 28, 2009, General Fund Vouchers 01001 through 01002 (\$43845.10) and Capital Fund Vouchers 01001 through 01002 (\$28,600.00).

VIII. EXECUTIVE SESSION

At 1815 hours the Board moved into Executive Session to discuss labor negotiations with legal counsel pursuant to 42.30.140 until 1835 hours. At 1835 hours the Board returned to regular session.

Following the return to regular session Commissioner Ellis requested that a discussion regarding membership with the WFCMA be added to the agenda of the next regularly scheduled meeting on January 19, 2010. Chief Weathers indicated he would add this request to the agenda.

Commissioner Peterson requested a report from the Fire Foundation be added to the agenda of the next regularly scheduled meeting on January 19, 2010. Chief Weathers indicated he would add this request to the agenda.

Assignment: Chief Weathers is to add a discussion regarding membership with the WFCFA to the agenda of the next regularly scheduled meeting on January 19, 2010.

Assignment: Chief Weathers is to add a report from the Fire Foundation to the agenda of the next regularly scheduled meeting on January 19, 2010.

ADJORNMENT

The meeting was adjourned at 1840 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for January 19, 2010.

Attachments

Agenda

Fire Chief's Report

Warrants of King County Fire District No. 16

Owner/Architect Project Meeting Notes – December 16, 2009

Monthly Fund Expenses and Revenues Informational Report

Memo – Districts 16/45 Partnership

BOARD OF COMMISSIONERS



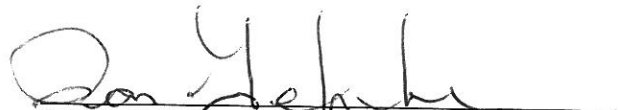
DON ELLIS, Chair



KAE PETERSON, Member



DAVID MAEHREN, Member


RON GEHRKE, Member


CAROLYN ARMANINI, Member

ATTEST


ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners January 19, 2010