



KING COUNTY FIRE PROTECTION DISTRICT NO. 16
18030-73RD AVENUE N.E.
KENMORE, WA 98028

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EMERGENCY 9-1-1

MINUTES

February 17, 2009

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The February 17, 2009 meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 18030 73rd Avenue N.E., Kenmore, King County, Washington. The Chair, Don Ellis called the meeting to order at 17:02 hours. Persons in attendance, in addition to the Chair, were Commissioners Ron Gehrke, Dave Maehren, Carolyn Armanini and Kae Peterson. Also present was Deputy Chief Jim Torpin, together with Secretary Andrea McDaniel and Legal Counsel Joe Marshall.

II. CALL FOR ADDITIONS

2.1 Addition

Commissioner Maehren requested that a discussion regarding articles for the upcoming spring newsletter be added to the agenda. This item was assigned to be discussed under Action Items, item 4.4 on the agenda.

III. INFORMATION ITEMS

3.1 Training Division Report

Training Director Mark Musch provided a PowerPoint presentation on the highlights and goals of the training division. The following topics were presented and discussed:

- Activities
- 2009 Goals

- Intangible Goals
- Long Term Goals

3.2 Public Art for New Station

Commissioner Maehren reported that Kathy Feek has received a great number of responses to the Request For Qualifications (RFQ). The next meeting is on February 27, where they will review all the submitted RFQ and narrow the selection down to three to five artists. Commissioner Maehren indicated that he will not be able to attend the meeting on the 27th, but Commissioner Gehrke will attend in his place.

3.3 New Station Construction Project

Commissioner Gehrke provided a brief update on the construction project, which included the recent submittal of various site, engineering and building plans. Commissioner Gehrke also reported on the efforts being taken to install the storm drain outflow pipe by the contractor who is working on the 73rd Avenue road project.

3.4 Bond Update

Commissioner Ellis indicated there was nothing new to report at this time.

IV. ACTION ITEMS

4.1 Board Retreat

Commissioner Ellis suggested instead of a one day retreat, a list of topics be submitted and prioritized by the Board. At each meeting one item from the list will be added to the agenda for discussion. A discussion ensued.

Commissioner Ellis motioned to undertake retreat items and make a list which can be added to and prioritized at anytime; there would be a discussion of one item from the list at each meeting. The motion was seconded by Commissioner Armanini and passed with a vote of 5-0.

Commissioners are to email the Chair any additional topics they would like added to the list by March 3, 2009.

4.2 Agreement ratification with Northshore Utility District

Commissioner Maehren motioned to accept the ratification of the Northshore Utility District, developer extension agreement by authorizing the signing of the agreement by the Chair Don Ellis and the Board Secretary Andrea McDaniel.

The motion was seconded by Commissioner Gehrke and passed with a vote of 5-0.

4.3 Propane prop approval

Deputy Chief Torpin reported that the propane fueled live fire prop had been listed in the Conditional Use Permit (CUP) and included in the building plans that were submitted to the City of Kenmore.

Commissioner Maehren motioned to approve the installation of the propane live fire prop in the new training tower. The motion was seconded by Commissioner Armanini and passed with a vote of 5-0.

4.4 Newsletter

Commissioner Maehren suggested that an article regarding the Fire Benefit Charge (FBC) and levy rates be included in the spring newsletter. Commissioner Armanini raised concern that this could cause confusion to the citizens. A discussion ensued. It was agreed to revisit this for the fall newsletter.

Commissioner Peterson reported that an article regarding the collection of toys for the Northwest Burn Foundation and Evergreen Hospital will be in the spring newsletter.

Action Item Assignments:

Commissioners are to email the Chair any additional retreat topics they would like added to the list by March 3, 2009.

When it is time for the fall newsletter articles the Board will revisit having an article regarding the FBC and levy rates.

V. FIRE CHIEF'S REPORT

5.1 Questions/Additions

Commissioner Gehrke inquired about work done on an acquired structure for a training drill. Deputy Chief Torpin explained there are safety standards that have to be met per L & I. When structures are acquired for drills there may be minimal modifications have to be made to in order to comply with the L & I safety standards.

Deputy Chief Torpin provided a brief overview the meeting he attended with Chris Rogers regarding GIS mapping. A discussion ensued.

Deputy Chief Torpin reported on a meeting he and Legal Counsel Kinnon Williams had with Kathy Phillips. Ms. Phillips will be assisting the District by contacting the property owners regarding temporary construction easements..

VI. CONSENT CALENDAR

6.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Armanini, seconded by Commissioner Peterson, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of February 3, 2009, and the special meeting minutes of February 10, 2009, General Fund Vouchers 02050 through 02073 (\$35,648.22), 02074 through 02080 (\$57,486.96), Reserve Fund Vouchers 02002 through 02004 (\$5,979.81), Capital Fund Vouchers 02008 through 02016 (\$3,876.57) and Resolution 09-02 canceling warrant 237594.

VII. EXECUTIVE SESSION

At 1813 hours the Board moved into Executive Session to discuss personnel matters and potential litigation with legal counsel pursuant to 42.30.110 until 1823 hours. At 1823 hours the Board extended the Executive Session until 1830 hours. At 1830 hours the Board returned to Regular Session. Following return to Regular Session the meeting was adjourned at 1831 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for March 3, 2009.

Attachments:

Agenda

Fire Chief's Report

Warrants of King County Fire District No. 16

MEMO – Training Tower Propane Prop Recommendation

BOARD OF COMMISSIONERS



DON ELLIS, Chair



KAE PETERSON, Member

DAVID MAEHREN, Member



RON GEHRKE, Member



CAROLYN ARMANINI, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners March 3, 2009